



# Woodlands Main School

## Admissions Process 2023-2024

We provide students with a gradual, child-centred transition into school through our Link provision. This child-centred approach enables us to reduce levels of anxiety for students, equip them with the skills and tools needed to reduce barriers to learning, and ensure better outcomes when they transition to the main school.

Our Assistant Headteacher/SENDCo leads the admissions process and The Link provision. She is supported by a team of staff who work across The Link and main school, aiding the transition process.

Students will follow a 6 week admission/transition process but this can be amended in order to meet the needs of individual students. Any changes needed to the process will be discussed and agreed by students, school staff and parents/carers during fortnightly assess-plan-do-reviews.

The impact of the admission process is monitored through fortnightly assess-plan-do-reviews; debrief records completed with students at the end of each day/session spent in school; regular contact with home; ongoing observations; and assessment towards PCP short term outcomes. Along with baseline data gathered, this information is used to inform the transition process and help to select the curriculum pathway that best meets the needs, strengths and aspirations of each student.



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### Week 1

- Short session (9.15 - 10.45 or 1.15 - 2.45)
- Virtual/phone call check in from Link staff
- Short session (9.15 - 10.45 or 1.15 - 2.45)

- 1/2 day in The Link (incl. lunch) and 1 lesson in main school 9.15 - 1.15
- Virtual/phone call check in from Link staff
- 1/2 day in The Link (incl. lunch) and 1 lesson in main school 9.15 - 1.15

### Week 2

### Week 3

- 1 day in The Link with 2 lessons in main school
- 1/2 day in The Link with lunch, tutor time and 1 lesson in main school
- 1 day in The Link with 2 lessons in main school

- 1 day - tutor, 3/6 lessons and lunch in main school
- 1 day - 3/6 lessons and lunch in main school
- 1 day - tutor, 3/6 lessons and lunch in main school

### Week 4

### Week 5

- 4 days - tutor, lunch and 4/6 lessons in main school

- 4 whole days in main school
- 1/2 day in main school

### Week 6

### Fulltime

- Fulltime in main school following the end of the 6 week transition/admission process