



Using an Xbox One or PlayStation 4 to access Woodlands School Online Learning

Xbox

1. Plug a keyboard into the USB slot (Optional)
2. Go in "My Games & Apps"
3. Find Microsoft Edge and select
4. Browse to the Office 365 login page – portal.office.com
5. From here you can access Teams, Email, Word, Excel, Powerpoint etc
6. You can use the controller to navigate or plug in a USB mouse

PlayStation 4

1. Identify the PlayStation web browser (It should have WWW with dots around it)
2. Press the PlayStation logo on the controller
3. Goto the library and find options for games and applications
4. Goto applications and you should see the web browser
5. Browse to the Office 365 login page – portal.office.com
6. From here you can access Teams, Email, Word, Excel, Powerpoint etc
7. You can use the controller to navigate or plug in a USB mouse

(For Teams you can use a mic to communicate, eg your gaming headset)